



## Account Application

This application must be completed in full and signed by a principal officer or owner of your company. Before starting please read the instructions so that it is completed properly.

Please indicate the payment terms you are requesting

COD       CREDIT CARD       CHARGE

### **Company Information**

Type of Business \_\_\_\_\_ # of Employees \_\_\_\_\_ Year Est. \_\_\_\_\_

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Shipping Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Accounts Payable Manager \_\_\_\_\_ Phone \_\_\_\_\_ EXT \_\_\_\_\_

Accounting E-mail Address \_\_\_\_\_

Sales Contact \_\_\_\_\_ Phone \_\_\_\_\_ EXT \_\_\_\_\_

Sales E-Mail Address \_\_\_\_\_ Would you like weekly e-mails? \_\_\_

Website \_\_\_\_\_

### **Business History**

Sole Proprietorship  Partnership  Corporation  Division\*  Subsidiary\*  Franchise\*

\*Division/Subsidiary/Franchise \_\_\_\_\_ Phone \_\_\_\_\_

Date Business Established \_\_\_\_\_ Federal ID \_\_\_\_\_

### **Principal Owner or Stockholder**

Name \_\_\_\_\_ Title \_\_\_\_\_ % Owned \_\_\_\_\_

Social Security # \_\_\_\_\_ Home Phone \_\_\_\_\_

Residence Address \_\_\_\_\_

Has business changed ownership within the last 12 months? \_\_\_\_\_ If yes, when? \_\_\_\_\_

**Trade References**

- 1. Firm \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
  
- 2. Firm \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
  
- 3. Firm \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
  
- 4. Firm \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
  
- 5. Firm \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Bank Reference**

Name of Bank \_\_\_\_\_ Phone \_\_\_\_\_

Bank Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Accounts Receivable & Inventory Secured for loans? (Yes or No) \_\_\_\_\_

Any other liens, taxes, judgments, or lawsuits pending? (Yes or No) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Position \_\_\_\_\_

**\*\*ALL INFORMATION MUST BE COMPLETE AND FORM SIGNED BEFORE WE CAN ACCEPT CHECKS. OUR TERMS & POLICIES MUST BE SIGNED AND ON FILE FOR YOUR ACCOUNT TO BE SET UP. \*\***

**WEATHERS AUTO SUPPLY**  
23308 Airpark Drive  
Petersburg, VA 23803  
804-861-1076/800-572-2886  
FAX: 804-861-6899  
www.weathers.com



**PLEASE PRINT**

Customer Account #: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

I/We authorize Weathers Auto Supply, Inc. to charge to my/our credit card account for items purchased on the account listed above.

The information in this agreement is confidential and will not be distributed to any company or individual outside of Weathers Auto Supply, Inc.

Name or Business listed on account: \_\_\_\_\_

Account Number: \_\_\_\_\_

Card Type (circle one):      VISA                      MASTERCARD

Expiration Date: \_\_\_\_\_                      CVV2 Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

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COMMONWEALTH OF VIRGINIA  
SALES AND USE TAX CERTIFICATE OF EXEMPTION

(For use by a Virginia dealer who purchases tangible personal property for resale,  
or for lease or rental, or who purchases materials or containers  
to package tangible personal property for sale)

To: \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_  
(Name of supplier)

\_\_\_\_\_ State \_\_\_\_\_  
(Number and street or rural route) (City, town, or post office) (ZIP Code)

The Virginia Retail Sales and Use Tax Act provides that the Virginia sales and use tax shall not apply to tangible personal property purchased for resale; that such tax shall not apply to tangible personal property purchased for future use by a person for taxable lease or rental as an established business or part of an established business, or incidental or germane to such business, including a simultaneous purchase and taxable leaseback. The Act provides also that such tax shall not apply to packaging materials such as containers, labels, sacks, cans, boxes, drums or bags if the materials are marketed with a product being sold and become the property of the purchaser.

This Certificate of Exemption may not be used by a using or consuming construction contractor as defined in the Regulations.

The undersigned dealer hereby certifies that all tangible personal property purchased from the above named supplier on and after this date will be purchased for the purpose indicated below, unless otherwise specified on each order, and that this Certificate shall remain in effect until revoked in writing by the Department of Taxation. (Check proper box below.)

- 1. Tangible personal property for RESALE only.
- 2. Tangible personal property for future use by a person for taxable LEASE OR RENTAL as an established business, or part of an established business, or incidental or germane to such business, or a simultaneous purchase and taxable leaseback.
- 3. Packaging materials such as containers, labels, sacks, cans, boxes, drums or bags that are marketed with a product being sold and become the property of the purchaser.

Name of Dealer \_\_\_\_\_ Certificate of Registration No. \_\_\_\_\_

Trading as \_\_\_\_\_

Address \_\_\_\_\_ State \_\_\_\_\_  
(Number and street or rural route) (City, town, or post office) (ZIP Code)

Kind of business engaged in by dealer \_\_\_\_\_

I certify that I am authorized to sign this Certificate of Exemption and that, to the best of my knowledge and belief, it is true and correct, made in good faith, pursuant to the Virginia Retail Sales and Use Tax Act.

By \_\_\_\_\_  
(Signature) (Title)

(If the dealer is a corporation, an officer of the corporation or other person authorized to sign on behalf of the corporation must sign; if a partnership, one partner must sign; if an unincorporated association, a member must sign; if a sole proprietorship, the proprietor must sign.)

Information for supplier — A supplier is required to have on file only one Certificate of Exemption property executed by the dealer who buys tax exempt tangible personal property for the purpose indicated hereon.



## TERMS AND POLICIES

### **TERMS AND CONDITIONS**

All new accounts will automatically be shipped C.O.D. - cash, credit card (Visa, Mastercard, Discover) or certified check unless other arrangements are made. In order to accept your company check, we require that you fill out and return our COD form. We also have open account terms for those customers that meet our criteria for open account.

**All accounts are due by the tenth of the month for purchases made the preceding month. Open account customers not paying on or before the tenth of the month will be subject to the suspension of credit.**

Privileges will be reviewed when their bill has been satisfied. Past due accounts will be charged a monthly service charge of 1 1/2% on the outstanding balance. **A \$30 returned check charge will be billed for each returned check on all accounts.**

### **ORDERING**

Customers may place orders with the office Monday thru Friday 8:00 AM to 5:00 PM, Saturday 9:00 AM to 1:00 PM. After hours we offer answering machines and a FAX machine to take your orders 24 hours a day. You can order online any time at [www.weathers.com](http://www.weathers.com).

### **SPECIAL ORDERS**

We require a \$5.00 processing fee on orders under \$50, and prepayment of at least 50% before ordering the product.

**Remember:** Special orders take extra time to get and we can't be held responsible for delays in manufacturing. (That's why they're special.) **Special orders cannot be cancelled or returned! Our volume discounts do not apply to special orders.**

### **REFUSED ORDERS**

Accounts refusing a shipment must pay the shipping and handling charges before additional shipments can be made.

### **DELIVERY**

We will ship your order as fast as possible. The same day in most cases. We will use the best means available from our location. **The minimum amount for delivery on our truck is \$100.** (At this time \$10.00 is added for each delivery.) We do have a **FREE freight program** in place. Call your customer service rep for more details. Delivery days are determined by consumer demand by area.

### **RETURNS**

All returns must have the following: **1.** Return authorization. **2.** Prepaid freight. **3.** A copy of the original invoice. **4.** An explanation for the return. **5.** Product must be in re-saleable condition, free of markings, labels, and in the original carton. Cartons cannot be torn or cut open. Blister packed items must be unopened. **6. No credits will be issued for**

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shipping charges. 7. No returns on electrical items. **All returns will be credited to your accounts. NO REFUNDS. All returns are subject to a 20% restocking fee and or an off setting order and are limited to 5% of the previous years purchases. Discontinued, nonstocking, or special ordered items cannot be returned. Credit memos will be valid for 6 months from the date issued and no returns accepted after 60 days.**

### **WARRANTIES**

Manufacturer's warranties apply to all products. **Most warranties do not cover labor costs for removing or replacing defective products. In addition most manufacturers will not cover painting costs. Always check the fit of the part before you paint it.**

### **DAMAGE AND CLAIMS**

All claims from damage or loss in transit must be made directly with the carrier. We do not assume any responsibility for damage incurred in transit. Claims for shortage or error in the warehouse must be made within five days of receipt of order.

### **DELINQUENT ACCOUNTS**

We will make every effort to arrive at a mutually beneficial arrangement to assist those customers who have occasional cash flow problems. It has always been our policy to work with our valued customers through difficult times. However, We reserve the right to refuse shipment to any account continually maintaining a delinquent status. Failure to resolve chronic delinquency problems will result in the dissolution of our business relationship and/or the submission of the account to our collection attorney.

#### PERSONAL GUARANTEE:

IN THE EVENT OF DEFAULT IN PAYMENT OF THIS ACCOUNT, I PERSONALLY GUARANTEE PAYMENT OF ANY UNPAID BALANCE WITH INTEREST AS SET FORTH ABOVE AND ALL COST OF COLLECTION INCLUDING ATTORNEYS FEES AS SET FORTH ABOVE.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Company \_\_\_\_\_ Date \_\_\_\_\_

We reserve the right to refuse to sell to individuals or firms whom we believe not qualified. Possession of our published literature is not necessarily an offer to sell.

Printing Errors: Every effort has been made to proofread all copy prior to printing; however, we do not accept responsibility for typographical errors.

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